

**UPPER BURRELL TOWNSHIP
MONTHLY MEETING
3735 SEVENTH STREET
NEW KENSINGTON, PA 15068
FEBRUARY 2, 2009**

The meeting was called to order by Chairman Ross G. Walker, III with the Pledge of Allegiance at 7:00 p.m. Present at the meeting were Supervisors Peter F. Dombroski and Thomas C. Baker, Engineer David Kerchner, Solicitor Stephen Yakopec, Jr., and Manager Amy Rockwell.

Mr. Walker made a motion to approve the January 5 minutes. Mr. Dombroski second. All in favor.

Mr. Walker made a motion to approve the January 11 minutes. Mr. Baker second. All in favor.

CORRESPONDENCE

Joyce Ewing: Requested exoneration for the collection of township and fire hydrant tax totaling \$7,885.25.

Mr. Walker made a motion to exonerate Joyce Ewing from the collection of township and fire hydrant tax totaling \$7,885.25. Mr. Baker second. All in favor.

Crystal Beam & Gloria Bolt: Asking for reconsideration of Engineering Bills for their proposed subdivision.

ROAD REPORT: Mr. Dombroski reported that January hours were spent primarily on snow removal and applying anti-ski materials, with additional work being performed on equipment repair.

POLICE REPORT: Patrolman Charles Lutz gave the January report on the calls for service. He also announced that the City of Lower Burrell and Upper Burrell Township are looking for volunteers for the Youth Commission. Mr. Walker made a motion to allow the use of the building and grounds for an Emergency Management Seminar on February 18, 2009. Mr. Dombroski second. All in favor.

ENGINEERS REPORT: Mr. David Kerchner had no report.

SOLICITORS REPORT: Mr. Stephen Yakopec had no report.

PLANNING COMMISSION: Mr. Walker made a motion to approve the Zajdel Subdivision Plan contingent Mr. Baker second. All in favor.

RECREATION COMMITTEE: Mr. Walker made a motion to allow the use of the building and grounds for the Easter Party on Saturday, April 4, 2009. Mr. Baker second. All in favor. Mr. Walker made a motion to donate \$500.00 to the Recreation Committee. Mr. Dombroski second. All in favor.

OLD BUSINESS: Gary Ross requested to be placed on the agenda for special consideration concerning his subdivision plan. Mr. Ross stated that he is not prepared to report to the board tonight and requests to be placed on the agenda next month.

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NEW BUSINESS

Westmoreland County Industrial Development Corporation representative Jason Rigone made a presentation to the Board of Supervisors asking for their support of the planned sewage project.

Mr. Walker made a motion to have the Township Manager attend two training seminars; Public Employers Labor Relations Advisory Service March 25-27 and Pennsylvania State Association of Township Supervisors April 19-22.

OPEN TO THE FLOOR

David Adams, Schafer Drive, inquired about obtaining the Salary and Benefit information for Township Employees.

FINANCIAL REPORT

FUND	BEGINNING BALANCE	RECEIPTS	EXPENDITURES	ENDING BALANCE
General Fund	\$169,168.55	\$30,603.23	\$90,603.48	\$109,168.30
Capital Reserve	54,035.41	23.10	-----	54,058.51
Fire Hydrant	107.16	1,481.86	1,435.00	154.02
State Aid	900.60	-----	-----	900.60

Mr. Baker made a motion to accept the January financial report and pay all bills. Mr. Dombroski second. All in favor.

Mr. Walker made a motion to adjourn. Mr. Dombroski second. All in favor. Meeting adjourned at 8:25 p.m.

Respectfully submitted,

Amy S. Rockwell, Township Manager