

**UPPER BURRELL TOWNSHIP
MONTHLY MEETING
3735 SEVENTH STREET
NEW KENSINGTON, PA 15068
December 5, 2011**

The meeting was called to order by Chairman Ross Walker with the Pledge of Allegiance at 7:00pm. Present at this meeting were Supervisor Peter F. Dombroski, Engineer David Kerchner, Solicitor Stephen Yakopec, Jr. and Manager Amy Rockwell.

Mr. Walker made a motion to approve the meeting minutes from the November 7, 2011 Board of Supervisors Regular Meeting. Mr. Dombroski second. All in favor.

CORRESPONDENCE

Westmoreland County Controller sent the audit of Magisterial District Court 10-1-04 for the period of January 1, 2010 to December 31, 2010.

DeBlasio and DeBlasio Associates sent an engagement letter to audit the Township for the years ending December 31, 2011, 2012 and 2013. Mr. Walker made a motion to sign the engagement letter with DeBlasio & Associates for auditing the Township finances for years ending December 31, 2011, 2012 and 2013. Mr. Dombroski second. All in favor.

The Borough of Plum submitted a final draft of the Plum Borough Comprehensive Plan to the Board of Supervisors for comment.

ROAD REPORT: Mr. Dombroski made a motion to advertise for anti-skid. Mr. Walker second. All in favor.

Mr. Dombroski reported working hours in November were spent on updating weight limit signs; sign repair and replacement; prepared trucks for spreading Anti-Skid; attended CPR update; Myers Drive cross drains are done and temporarily patched with cold patch.

POLICE REPORT: Patrolman Speer reported on police activity for the month of November in the Township.

ENGINEERS REPORT: Mr. Kerchner presented Periodic Estimate Number 1 for the Myers Drive Cross Drain Replacements, Contract Number 11-1 for \$38,336.00. Mr. Walker made a motion to pay Periodic Estimate Number 1, Contract Number 11-1 in the amount of \$38,336.00. Mr. Dombroski second. All in favor.

SOLICITORS REPORT: Solicitor Yakopec reported on HB 1950 and SB 1100 which would pre-empt local ordinances. Solicitor Yakopec also reported he has asked the judge for another status hearing for Cook Landholdings.

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NEW BUSINESS

Mr. Walker made a motion to adopt Resolution No. 6 of 2011, adoption of the 2012 budget. Mr. Dombroski second. All in favor.

Mr. Walker made a motion to adopt Resolution No. 7 of 2011, adoption of the 2012 tax levy setting the rate for general purpose at 10 mills and fire hydrant at .3 mills. Mr. Dombroski second. All in favor.

Mr. Walker made a motion to donate 35% of the LST collected in 2011, less the Tax Collector's commission, to the Upper Burrell Volunteer Fire Company #1. Mr. Dombroski second. All in favor.

Mr. Walker made a motion for the Township Manager to attend Payroll Law 2012 training in Greensburg on January 9, 2012. Mr. Dombroski second. All in favor.

Mr. Walker made a motion to make the inter-fund budgetary transfers from the General Fund to the Capital Fund. Mr. Dombroski second. All in favor.

FINANCIAL REPORT

GENERAL FUND

Beginning Balance	\$486,670.41
Receipts	54,873.66
Expenditures	44,771.33
Closing Balance	496,772.74

CAPITAL RESERVE FUND

Beginning Balance	\$128,809.07
Receipts	3.08
Expenditures	6,565.54
Closing Balance	122,246.61

FIRE HYDRANT FUND

Beginning Balance	\$2,811.93
Receipts	15.47
Expenditures	1,435.00
Closing Balance	1392.40

STATE AID FUND

Beginning Balance	\$110,085.20
Receipts	1.35
Expenditures	72,262.56
Closing Balance	37,823.99

Mr. Walker made a motion to accept the November Financial report and pay all bills. Mr. Dombroski second. All in favor.

OPEN TO THE FLOOR

Chris Ann Uhler, 2213 Turkey Ridge Road, asked the Board to explain the Resolution regarding the adoption of the 2012 tax levy.

Debbie Borowiec, 3629 Baxter Drive, asked the Board about the Town Hall Meeting being held in Greentree next week.

Ron Slabe, 516 Angelcrest Lane, spoke about the Town Hall Meeting and his petition against the adoption of HB 1950 and SB 1100.

George Banyas, 361 Hunter Hill Road, congratulated Allen Uhler on the election.

Bernie Hobi, 7186 Guyer Road, commented on water running on the road at Guyer and Delberta since the seal coating work was done.

Allen Uhler, 2213 Turkey Ridge Road, commented on the culvert at Whitten Hollow and Turkey Ridge.

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ADJOURNMENT

Mr. Walker made a motion to adjourn. Mr. Dombroski second. All in favor. Meeting adjourned at 7:37p.m.

Respectfully submitted,

Amy S. Rockwell, Township Manager