

**UPPER BURRELL TOWNSHIP
ANNUAL ORGANIZATION MEETING
3735 SEVENTH STREET
NEW KENSINGTON, PA 15068
JANUARY 3, 2011**

Supervisor Ross G. Walker, III with the Pledge of Allegiance called the meeting to order at 7:00 p.m. Present at the meeting were Supervisors Peter F. Dombroski, Jr., Thomas C. Baker, Engineer David Kerchner, Solicitor Stephen Yakopec, Jr. and Manager Amy Rockwell. These appointments were made and voted upon as follows:

ELECTION OF OFFICERS

CHAIRMAN OF THE BOARD: Ross G. Walker, III. Motion made by Mr. Dombroski. Mr. Baker second. Mr. Walker abstained. Motion passed 2-0.

VICE-CHAIRMAN: Peter F. Dombroski, Jr. Motion made by Mr. Baker. Mr. Walker second. Mr. Dombroski abstained. Motion passed 2-0.

TOWNSHIP MANAGER: Amy S. Rockwell. Motion made by Mr. Walker. Mr. Dombroski second. All in favor.

CHIEF OF POLICE: Edmund Kruse, Part-time. Motion made by Mr. Walker. Mr. Baker second. All in favor.

SOLICITOR: Stephen Yakopec, Jr. at a rate of \$100 per hour. Motion made by Mr. Walker. Mr. Dombroski second. All in favor.

ENGINEER: Bankson Engineers – Dave Kerchner at the company rate for services. Motion made by Mr. Walker. Mr. Baker second. All in favor.

ACT 511 TAX COLLECTOR: Joyce A. Ewing. Motion made by Mr. Walker. Mr. Dombroski second. All in favor.

ACT 511 DELINQUENT TAX COLLECTOR: Collection Service Center. Motion made by Mr. Walker. Mr. Baker second. All in favor.

SEWAGE ENFORCEMENT OFFICER: Professional Code Services, Robert Koch. Motion made by Mr. Walker. Mr. Dombroski second. All in favor.

ALTERNATE SEWAGE ENFORCEMENT OFFICER: Dallas W. Leonard. Motion made by Mr. Walker. Mr. Baker second. All in favor.

ANIMAL CONTROL: Hoffman Kennels, Inc. Motion made by Mr. Walker. Mr. Dombroski second. All in favor.

EMERGENCY MANAGEMENT COORDINATOR: David Madeja. Motion made by Mr. Walker. Mr. Baker second. All in favor.

VACANCY BOARD MEMBER: James Luffy. Motion made by Mr. Walker. Mr. Dombroski second. All in favor.

CODE ENFORCEMENT OFFICER, ZONING OFFICER, and BUILDING INSPECTOR: Professional Code Services, Scott Chermak. Motion made by Mr. Walker. Mr. Baker second. All in favor.

DEPOSITORY OF FUNDS: First National Bank. Motion made by Mr. Walker. Mr. Dombroski second. All in favor.

ROADMASTER: Peter F. Dombroski. Motion made by Mr. Walker. Mr. Baker second. Mr. Dombroski abstained. Motion Passed 2-0.

INDEPENDENT AUDITORS: DeBlasio and DeBlasio. Motion made by Mr. Walker. Mr. Dombroski second. All in favor.

TOWNSHIP AUDITORS: Jody Olearchik, David Jordan and Christine Jordan. Motion made by Mr. Walker. Mr. Dombroski second. All in favor.

PLANNING COMMISSION: Todd Campbell, four year term which will expire the first Monday of January 2015. Motion made by Mr. Walker. Mr. Baker second. All in favor.

*MONTHLY MEETING
JANUARY 3, 2011*

ZONING HEARING BOARD MEMBER: John Cancro to a three-year term, ending January 2014. Motion made by Mr. Walker. Mr. Dombroski second. All in favor.

ZONING HEARING BOARD SOLICITOR: James Kopelman. Motion made by Mr. Walker. Mr. Baker second. All in favor.

ORGANIZATIONAL BUSINESS

Mr. Walker made a motion to establish Regular Meetings of the Board of Supervisors as the first Monday of every month beginning at 7:00 p.m. with the exception of Tuesday, July 5; Monday, August 8 and Tuesday, September 6; and Planning Commission Meetings as the second Tuesday of every month beginning at 7:00 p.m. All meetings will be held at the Township Municipal Building. Mr. Dombroski second. All in favor.

Mr. Walker made a motion to establish office hours as 8:00 a.m. until 4:00 p.m., Monday through Friday. Mr. Baker second. All in favor.

Mr. Walker made a motion to establish the Treasurer's Bond for 2011 in the amount of \$1,000,000.00. Mr. Dombroski second. All in favor.

Mr. Walker made a motion to authorize the Treasurer to pay the Payroll bi-weekly and the bills weekly. Mr. Baker second. All in favor.

Mr. Walker made a motion to set the mileage reimbursement for 2011 at the established IRS rate. Mr. Dombroski second. All in favor.

Mr. Walker made a motion to approve the 2011 Wage Schedule for Township Employees. Mr. Baker second. Mr. Dombroski abstained. Motion passed 2-0.

Mr. Walker made a motion to approve the Police Compensation as set by the second year of their three year contract. Mr. Dombroski second. All in favor.

Mr. Walker made a motion to approve the 2011 Full-Time Benefit Schedule for Township Employees. Mr. Baker second. Mr. Dombroski abstained. Motion passed 2-0.

Mr. Walker made a motion to summarize all the appointments in resolution format and number at Resolution No. 1 of 2011. Mr. Dombroski second. All in favor.

Mr. Walker made a motion to adjourn the Organizational Meeting at 7:10 p.m. Mr. Baker second. All in favor. At this time, the regular meeting of the Upper Burrell Township Board of Supervisors was called to order with the Pledge of Allegiance.

MONTHLY MEETING
JANUARY 3, 2011

APPROVAL OF MINUTES

Mr. Walker made a motion to approve the December 6, 2010 minutes. Mr. Dombroski second. All in favor.

BID OPENING FOR ANTI-SKID TYPE 2 AND PROCESSED CINDERS TYPE 1A

Item No.	Qty	Description		Coco Trucking	A.R. Oliastro
			BID BOND	Yes	Yes
1	500 Tons	Anti Skid Type 2	Delivered	22.00/tn	No Bid
2	250 Tons	Processed Cinder Type 1A	Delivered	15.70/tn	14.25/tn

Mr. Walker made a motion to have the Engineer review the bids and award this bid to the lowest responsible bidder on his recommendation. Mr. Dombroski second. All in favor.

ROAD REPORT: Mr. Dombroski reported working hours in December were spent on attending State mandated flagger training, vehicle maintenance, spreading anti-skid and snow removal.

POLICE REPORT: Sergeant Kenneth Pate reported on police activity for the month of December.

ENGINEERS REPORT: Mr. Kerchner had no report.

PLANNING COMMISSION: The Planning Commission offered no comment on the proposed ordinance and voted for the Board of Supervisors to move forward with a public hearing.

SOLICITORS REPORT: Solicitor Yakopec reported on his ongoing research for details regarding set-backs for the proposed ordinance amendment. Mr. Walker made a motion to set the date for the Public Hearing on Ordinance No. 1 of 2011, Amendment to Ordinance No. 1 of 2009, Zoning Ordinance, pertaining to gas drilling for Monday, January 24, 2011 at 7:00 p.m. and authorize the Township Manager to advertise. Mr. Baker second. All in favor.

NEW BUSINESS

Mr. Walker made a motion to adopt Ordinance No. 3 of 2010, an ordinance amending the due date for a final return. Mr. Dombroski second. All in favor.

Mr. Walker made a motion to approve the Manager's Training Calendar: February 10-11, 2011 Executive Development Conference; March 23-25, 2011 Public Employer Labor Relations Advisory Service Annual Training; and May 2-4, 2011 Government Finance Officers Association of Pennsylvania. Mr. Baker second. All in favor.

Mr. Walker made a motion to authorize the Township Supervisors and the Township Manager to attend the 88th Annual Pennsylvania State Association of Supervisors Educational Conference April 17-20, 2011 and authorize the Township Manager as the voting delegate. Mr. Dombroski second. All in favor.

MONTHLY MEETING
JANUARY 3, 2011

FINANCIAL REPORT

FUND	BEGINNING BALANCE	RECEIPTS	EXPENDITURES	ENDING BALANCE
GENERAL	\$477,610.94	\$8,780.01	\$199,694.77	\$286,696.18
FIRE HYDRANT	827.53	126.13	0	953.66
STATE AID	102,415.28	3.37	4,523.35	97,895.30
CAPITAL RESERVE	46,433.99	105,001.91	0	151,435.90

Mr. Baker made a motion to accept the December financial report and pay all bills. Mr. Dombroski second. All in favor.

OPEN TO THE FLOOR

Debbie Borowiec, 3629 Baxter Drive, asked the Board to hear comments from Doug Shields and Eric Belcastro. Both made comments to the Board regarding their observations and experiences with Marcellus Shale drilling. Ms. Borowiec stated that a ban on drilling could just be a one year ban.

Ron Slabe, 516 Angelcrest Drive, stated he had some questions regarding the upcoming hearing. Mr. Slabe asked the Board to write the most restrictive ordinance possible, as he felt there were omissions in the proposed ordinance. Mr. Slabe specifically questioned the 1,000 feet setbacks as well as asked for clarifications.

Jim Cochran, 125 McCoal Lane, wanted to thank the Supervisors for their service, especially Mr. Dombroski for taking such good care of the roads. Mr. Cochran stated that everyone on each side has an interest and an opinion on the ordinance. We need the opportunity to take advantage of the natural resources without abuse.

Joanna Cook, 6088 Schafer Drive, stated she just retired from the Department of Environmental Protection and wonders why no one from the DEP attended a meeting with the Board. Ms. Cook provided names and phone numbers to the Board for them to contact Alan Eichler.

Mary Jane Zdila, 7162 Guyer Road, stated that last week Harrison Township passed an ordinance restricting drilling to Industrial areas.

Richard Troiano, 7200 Guyer Road, asked that Solicitor Yakopec follow up with him.

Roy Weidner, 834 Lois Lane, stated that we all use gas and oil and we have to get it from somewhere. Mr. Weidner also stated he is in favor of protecting the environment. Mr. Weidner also asked for a definition of the zoning districts.

Mr. Walker made a motion to adjourn. Mr. Baker second. All in favor. Meeting adjourned at 8:14 p.m.

Respectfully submitted,

Amy S. Rockwell, Township Manager