

**UPPER BURRELL TOWNSHIP
MONTHLY MEETING
3735 SEVENTH STREET
NEW KENSINGTON, PA 15068
APRIL 6, 2009**

The meeting was called to order by Chairman Ross G. Walker, III with the Pledge of Allegiance at 7:00 p.m. Present at the meeting were Supervisors Peter F. Dombroski, Jr., Thomas C. Baker, Engineer David Kerchner, Solicitor Stephen Yakopec, Jr., and Manager Amy Rockwell.

Mr. Walker made a motion to approve the March 2 minutes. Mr. Dombroski second. All in favor.

2008 ANNUAL AUDIT REPORT

Mimi DeBlasio, CPA from the DeBlasio Group, gave the annual audit report for 2008. Upper Burrell Township received a clean opinion.

ROAD MATERIAL AND EQUIPMENT RENTAL BID OPENING

Bids were opened and read. Mr. Walker made a motion to award bids to the lowest responsible bidder after review by the township Engineer. Mr. Baker second. All in favor.

ROAD REPORT: Mr. Dombroski reported working hours in March were spent on spreading cinders and sweeping cinders, patching potholes, and equipment maintenance.

POLICE REPORT: Chief Kruse read the monthly police report regarding the number of calls and reported on the officers' activities.

ENGINEERS REPORT: Dave Kerchner, representing Bankson Engineers, reported that he submitted numbers to the Board in regard to sewage at the Westmoreland County Industrial Park. Mr. Kerchner submitted a letter recommending the Board of Supervisors approve the Sewage Facilities Planning Module for the Dombroski Plan of Lots. Mr. Walker made a motion to approve the Sewage Facilities Planning Module for the Dombroski Plan of Lots. Mr. Baker second. Mr. Dombroski abstained.

SOLICITORS REPORT: Solicitor Yakopec stated that he received a letter from Attorney Edward Bilik in regard to a proposed gas well access road on Guyer Road. Solicitor Yakopec recommends that Bankson Engineers review the area in question. Mr. Walker made a motion to have Bankson Engineers review the Application for a Driveway Permit. Mr. Dombroski second. All in favor.

PLANNING COMMISSION: Mr. Walker made a motion to approve the Dombroski Plan of Lots contingent upon approval from the PA Department of Environmental Protection. Mr. Baker second. Mr. Dombroski abstained.

NEW BUSINESS: Mr. James Granville made a presentation on behalf of Peoples Library. He thanked the Board for their continued support to the library and presented the new programs available at the library.

Mr. Walker made a motion to hold the Annual Spring Clean-Up on Saturday, May 9 from 8:00 a.m. to 4:00 p.m. Mr. Dombroski second. All in favor.

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Mr. Walker made a motion to accept the rate structure as presented. Mr. Baker second. All in favor.

Mr. Eward Bilik, representing Richard Troiano Guyer Road, wanted to alert the Board that we will be receiving a driveway application from Phillips Production Company. His client opposes the use of Guyer Road for a drilling operation, including transport of drill rigs, tankers, excavating equipment and heavy equipment. Their specific concern is the proposed location of an access road. They maintain the proposed location lacks sight distance and the presence of large equipment would be a traffic and safety hazard. Mr. Bilik also stated that they are putting the Township on notice that if we approve this application that they will name the Township in a suit. Mr. Bilik closed stating that their concern is the safety issue and not mineral rights.

Mr. Walker made a motion to enter into a Public Works Intermunicipal Cooperation Agreement with the City of Lower Burrell. Mr. Dombroski second. All in favor.

Mr. Walker made a motion to appoint Dallas Leonard, SEO #01996, as the alternate Sewage Enforcement Officer for Upper Burrell Township. Mr. Baker second. All in favor.

FINANCIAL REPORT

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>EXPENDITURES</u>	<u>ENDING BALANCE</u>
GENERAL	\$91,550.48	\$35,308.26	\$43,110.76	\$ 83,747.98
FIRE HYDRANT	154.02	562.00	-0-	716.02
STATE AID	900.60	-0-	-0-	900.60
CAPITAL RESERVE	54,079.24	15.88	8,427.47	45,667.65

Mr. Baker made a motion to accept the March financial report and pay all bills. Mr. Dombroski second. All in favor.

Mr. Walker made a motion to adjourn. Mr. Baker second. All in favor. Meeting adjourned at 7:38 p.m.

Respectfully submitted,

Amy Rockwell, Township Manager